

Knighton Community Meeting

**Ovedale Junior School, Overdale
Road**

**On Monday, 14 March 2011
Starting at 6:30 pm**

The meeting will be in two parts

There will be an opportunity to speak
with Councillors and Officers.

6:30pm

Get involved in your area and
planning for the future. There will be
presentations and discussions on:

- Road Safety around Local Schools.
- Community Safety
- Health through Warmth
- Community Payback
- Knighton Park Outdoor Gym Project
- City Wardens Service
- Community Meeting Budget Application

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Andy Bayford
Councillor Ross Grant
Councillor Gary Hunt**



Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

BRAILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

The first part of the agenda covers formal items, which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.

1. ELECTION OF CHAIR

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

4. MINUTES OF PREVIOUS MEETING

The minutes of the previous Knighton Community Meeting, held on 29 November 2010, have been circulated and Members are asked to confirm them as a correct record.

This next part of the agenda covers items where input from you on issues that affect your community is welcomed.

5. ROAD SAFETY AROUND LOCAL SCHOOLS

Highways officers will consult further on specific proposals to improve road safety around Overdale Infant School, Overdale Junior School and St Thomas More Catholic Primary School. There will also be an update on the installation of road safety signs in these areas.

6. COMMUNITY SAFETY

The Neighbourhood Policing Team will inform residents of the latest developments in tackling crime in the area.

7. HEALTH THROUGH WARMTH

There will be information provided on this scheme which assists people whose

health is at risk from the cold to improve and install home heating.

8. COMMUNITY PAYBACK

There will be information provided on the Community Payback scheme which exists to provide opportunities for offenders to pay back to the community by placing them on supervised community projects. Residents will also be able to suggest projects in their neighbourhood which would benefit from this scheme.

9. KNIGHTON PARK OUTDOOR GYM PROJECT

Residents will have the opportunity to find out more about the progress with the Lottery application on this project and how they could get involved.

10. CITY WARDEN SERVICE

The City Warden for the Knighton ward will be present to provide information on how they are tackling environmental issues in your area and on the latest One Clean Leicester initiatives.

11. BUDGET

Appendix A

Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

James Schadla-Hall, Members Support Officer will be present to provide an update on the budget. Please find summaries of applications received for consideration below. Full application forms can be accessed by contacting Democratic Support on 0116 2298814 or by visiting the Council's website at www.cabinet.leicester.gov.uk.

- 100% Best Attendance Project, Police and Community Support Group - £500 **Appendix A1**
- Bike racks for shopping parades in the Knighton Ward, Carol McGowan - £2000 **Appendix A2**

12. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Palbinder Mann, Democratic Services Officer or James Schadla-Hall, Members Support Officer, Resources Department, Leicester City Council, Town Hall, Town Hall Square, LEICESTER, LE1 9BG

Phone 0116 229 8814 / 8824

Fax 0116 229 8819

Palbinder.Mann@leicester.gov.uk / James.Schadla-Hall@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

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Appendix A1

Applicant:

Police and Community Support Group

Proposal:

100% Best Attendance Project

Amount Requested:

£500

Summary:

The Best Attendance project, which has been successfully ran for two consecutive years, was set up and ran by the Police and Community Support Group in order to improve attendance within primary schools on the Welford Road LPU area. (11 schools at that time). The project is supported by the schools and the Police. With the boundary changes to wards, the number of schools that would be invited to be involved this year would now be 9.

The way the project works is that the school children are given a target to achieve 100% attendance over the school year coupled with a record of good behaviour and work achievement, suitable for each child (determined by the schools). Those that achieve this are rewarded with a school outing. In previous projects, this outing was to the cinema. The project this year will be a trip to see a show/pantomime in order to keep the project fresh and interesting to the children.

It has been proven that this project has successfully boosted attendance in schools with letters of thanks being sent to the Support Group afterwards, commenting that the number of pupils achieving 100% attendance and improved behaviour was unprecedented. These letters requested that the project continue in future years.

By children attending school regularly, they are not taking part in truancy. This reduces reports of anti social behaviour and each child can achieve more in school by being there more often to learn. This reduces anti social behaviour and crime.

This project gives children a new experience that they might not otherwise have particularly in the more deprived estates. This project will be offered to every primary school on the four wards of the Welford Road area so each and every child has the opportunity to take part.

The nine schools that take part will allocate the number of children they believe they will win a place so the number of children that will go on the trip depends on how many children achieve – we have costed the project so that we can take an equal number of children to previous years.

The minibus hire that the JAG funding would cover will be provided by Confidence Buses as in previous years and they have offered a very good competitive rate to help us keep the project going. Any funding the JAG can offer would be gratefully accepted. The other costs will be met by funding to be sought elsewhere (cost of places at the theatre, advertising, etc)

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Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

LEICESTER CITY COU

11 FEB 2011

RECEIVED
MEMBERS' SUPPO

Ward Meeting Grant Application Form

Please read the "Guide to Ward Meeting grants and how to apply" before you fill in this form.

On completion please submit a signed paper copy of the form to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

KNIGHTON / AYLESTONE
FREEMAN / EYRES MONSELL

2. Name of your project/proposal

100% Best Attendance Project

3. Name of group or person making the application

Police and Community Support Group

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

please see paper work attached

5. Have you attached any supporting information? YES NO
(Please tick)

6. Does your organisation have audited accounts? YES NO
(Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? YES NO
(Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for? £ 500 each ward

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

| Item | Cost £ | Estimate or Actual cost (E or A)? | Request to Ward Meeting (£) |
|--------------|-----------|--------------------------------------------|--------------------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total | | | |

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including:

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

please see paper work attached.

organisations bank account. Please provide the payee name which appears on the account.

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the 'Guide to Ward Meeting Grants' and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

| | |
|-----------------------------------------------------------------------------------------|----------------|
| Name of contact person CAROLE BLACKBURN | |
| Your position in organisation or group CHAIR | |
| Name of organisation or group POLICE AND COMMUNITY SUPPORT GROUP | |
| Address <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | |
| Phone number <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | Email |
| Signature <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | Date 2/2/11 |

Please send this completed form back to:

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Failure to sign the form may result in delay in the processing of your application

SAFER LEICESTER PARTNERSHIP JOINT ACTION GROUPS - CITY BCU

JAG FUND APPLICATION FORM

Please complete this funding application form prior to the start of the initiative and submit through your JAG Chair.

| | |
|-----------------------------|------------------------------|
| JAG NAME | Welford Road LPU |
| PROJECT TITLE | Best Attendance |
| PROJECT LEAD | Carole Blackburn |
| PROJECT START & FINISH DATE | Easter 2011 to New Year 2012 |

DELIVERY GROUPS AND OTHER TARGETS

| | | |
|---|----------------------------------------------------|---|
| 1 | Safer Neighbourhoods (includes ASB) | X |
| 2 | Domestic Violence (includes Safeguarding) | |
| 3 | Overall Crime (includes violent crime) | |
| 4 | Reducing Re-Offending | X |
| 5 | Alcohol | |
| 6 | Support victims and witnesses | |
| 7 | Improving Communication | |
| 8 | Raising Confidence & reducing the fear of crime | |

| | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| Has any match funding been sought? If so, from who? | £ |
| <i>Match funding WILL be sought from ward committees, SNMB, SEAK and others - however the project is at a very early stage so this has not yet been started.</i> | £2000 |
| Cost to JAG | £500 |
| TOTAL PROJECT COST | £2500 |

What will the JAG funding be spent on? - break down of costs

| | |
|--------------------------------|---------------------------------------------------------------------------|
| COSTS - Capital & Revenue | COST |
| Hire of minibuses | £500 |
| TOTAL COST TO JAG | £500 |
| PAYMENT ARRANGEMENTS | Cheque Payable to : Police and Community Support Group |
| Invoice/Cheque * Please delete | Address to send cheque to: 51 Gainsborough Road, Leicester, LE2 3BH |

Give a brief description of the project/initiative and state why it is needed. Include the objectives and the aims. Detail any other Partners or Agencies involved with the delivery. Describe how you will evaluate it and show how this initiative impacts upon the Safer Leicester Partnership targets.

The Best Attendance project, which has been successfully ran for 2 consecutive years, was set up and ran by the Police and Community Support Group in order to improve attendance within primary schools on the Welford Road LPU area (11 schools at that time). The project is supported by the schools and the Police. With the boundary changes to wards, the number of schools that would be invited to be involved this year would now be 9.

The way the project works is that the school children are given a target to achieve 100% attendance over the school year coupled with a record of good behaviour and work achievement, suitable for each child (determined by the schools). Those that achieve this are rewarded with a school outing. In previous projects, this outing was to the cinema. The project this year will be a trip to see a show/pantomime in order to keep the project fresh and interesting to the children.

It has been proven that this project has successfully boosted attendance in schools with letters of thanks being sent to the Support Group afterwards, commenting that the number of pupils achieving 100% attendance and improved behaviour was unprecedented. These letters requested that the project continue in future years. By children attending school regularly, they are not taking part in truancy. This reduces reports of anti-social behaviour and each child can achieve more in school by being there more often to learn. This reduces ASB and crime.

This project gives children a new experience that they might not otherwise have – particularly in the more deprived estates. This project will be offered to every primary school on the four wards of the Welford Road area so each and every child has the opportunity to take part.

The 9 schools that take part will allocate the number of children they believe they will win a place so the number of children that will go on the trip depends on how many children achieve – we have costed the project so that we can take an equal number of children to previous years.

The minibus hire that the JAG funding would cover will be provided by Confidence Buses as in previous years, and they have offered a very competitive rate to help us keep the project going. Any funding the JAG can offer would be gratefully accepted. The other costs will be met by funding to be sought elsewhere (cost of places at the theatre, advertising, etc).

| | |
|--------------------|--|
| Date Agreed at JAG | |
| JAG Chair | |

Appendix A2

Applicant:

Carol McGowan

Proposal:

Bike racks for shopping parades in the Knighton Ward

Amount Requested:

£2,000

This can be broken down as follows:-

| Item | Cost (£) | Actual or Estimate? (E or A) | Request to Ward Meeting (£) |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------------------------------|-----------------------------|
| Installation by City Council of Sheffield style cycle racks in 4 public areas at Meadvale Road. Aberdale Road, Allendale Road/Francis Street, Knighton Post Office | | 500 per location (Estimate from Regen and Culture at LCC) | 500 per location |
| TOTAL | | 2000 (E) | 2000 (E) |

Summary:

The need for the project

There are a number of shopping parades in the Knighton Ward (such as Meadvale Road) where it is impossible for cyclists to park and lock their bikes safely. I regularly cycle to the shops on Meadvale Road with my 9 year old daughter and it is always a problem working out what to do with our bicycles and how to look them safely whilst we are in the shops. At busy school leaving times I have noticed that the pavement can become cluttered with bikes and this is simply because there are no proper facilities.

This project supports “One Leicester” by making provision for cyclists and to keep pavements safe for pedestrians.

The proposal

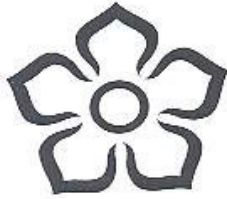
The proposal is to fund the installation of Sheffield-style bike racks in front of shopping parades in the following public areas:

Meadvale Road
Aberdale Road

Allendale Road/Francis Street
Knighton Post Office

The work would be carried out by the City Council as the sites form part of the public highway.

The proposal will be considered successful on completion of installation of racks and their successful use by cyclists.



Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

LEICESTER CITY COUNCIL

11 FEB 2011

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MEMBERS' SUPPORT

2526

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Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

Knighton Ward

2. Name of your project/proposal

Bike racks for shopping parades in the Knighton Ward

3. Name of group or person making the application

Carol McGowan

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

The need for the project

There are a number of shopping parades in the Knighton Ward (such as Meadvale Road) where it is impossible for cyclists to park and lock their bikes safely. I regularly cycle to the shops on Meadvale Road with my 9 year old daughter and it is always a problem working out what to do with our bicycles and how to lock them safely whilst we are in the shops. At busy school leaving times I have noticed that the pavement can become cluttered with bikes and this is simply because there are no proper facilities.

This project supports "One Leicester" by making provision for cyclists and to keeping pavements safe for pedestrians.

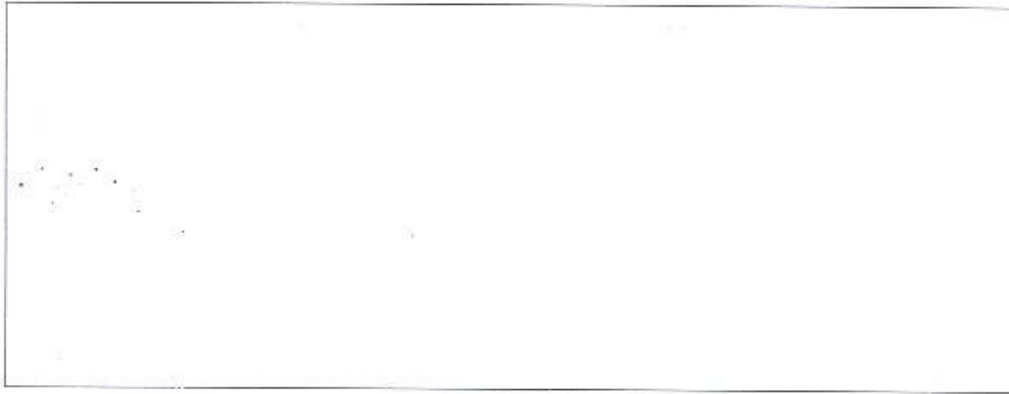
The proposal

The proposal is to fund the installation of Sheffield-style bike racks in front of shopping parades in the following public areas:

Meadvale Road
Aberdale Road
Allendale Road/Francis St
Knighton post office

The work would be carried out by the City Council as the sites form part of the public highway.

The proposal will be considered successful on completion of installation of racks and their successful use by cyclists.



5. Have you attached any supporting information? NO
(Please tick)

6. Does your organisation have audited accounts? NO
(Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? NO
(Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for? £2,000

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

| Item | Cost £ | Estimate or Actual cost (E or A)? | Request to Ward Meeting (£) |
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| Installation by City Council of Sheffield-style cycle racks in 4 public areas at Meadvale Road Aberdale Road Allendale Road/Francis St Knighton post office | | 500 per location (Estimate from Regen and Culture at LCC) | 500 per location |
| Total | | 2000 (E) | 2000(E) |

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including:

No

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

11. Details of recipient

If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.

The work would be carried out by City Highways therefore I would prefer to discuss payment arrangements whereby an order for the work is sent direct to the relevant person in city highways and I would be involved in approving successful completion of the work.

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the "Guide to Ward Meeting Grants" and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

| | |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Name of contact person Carol McGowan | |
| Your position in organisation or group | |
| Private individual | |
| Name of organisation or group Private individual | |
| Address | |
| <div style="border: 1px solid black; height: 40px; width: 100%;"></div> | |
| Phone number | Email |
| <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | <div style="border: 1px solid black; height: 20px; width: 100%;"></div> |
| Signature | Date |
| <div style="border: 1px solid black; height: 30px; width: 100%;"></div> | 11/2/11 |

Please send this completed form back to:

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Failure to sign the form may result in delay in the processing of your application

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